

ALL-UNIVERSITY & TRANSPORTATION COMMITTEE  
MEETING MINUTES  
SEPTEMBER 21, 2017

PRESENT:

CALDWELL, GAJDA, GROLL, GUSTAFSON, KINNEY, MARTENIUK, NICHOLLS, PETROFF, POTTER,  
PRUSH, SHROYER, SILVER, SLOAN, TROOST, WINOWIECKI, WOLFE

ABSENT:

HUSSAIN, KIRBY, LAING, RUTAN, VELIANOFF, WEBBER, WINKLER

GUEST SPEAKER:

LT. DAN MUNFORD

CALL TO ORDER:

1502

WELCOME & INTRODUCTIONS:

NICHOLLS welcomed the committee and attendees introduced themselves.

REVIEW & APPROVAL OF AGENDA:

SILVER moved to approve agenda.

KINNEY 2<sup>nd</sup> the motion.

Approval of agenda.

ALL in favor.

NO abstentions.

NO oppositions.

REVIEW & APPROVAL OF MAY 15<sup>th</sup> MINUTES:

KINNEY moved to approve minutes.

MARTENIUK 2<sup>nd</sup> the motion.

Approval of MAY 15<sup>th</sup> minutes.

ALL in favor.

NO abstentions.

NO oppositions.

PRESENTATIONS:

a. Purpose/Role of AUTTC (John Prush)

PRUSH discussed the role and purpose of the AUTTC and its responsibility to recommend to the Chief of Police any/all traffic related matters.

- PRUSH outlined the following groups and their responsibilities:

Management Services Bureau

- Parking
- Access Control (buildings, gates)
- Traffic Engineer
- Information Technology (Police only)

Parking Office/Services

- Registration
- Special Events
- Infrastructure
- Enforcement

- PRUSH spoke on the parking violation data; reflecting on last year's peak and the current trend that is to date; majority of violations are meter-parking tickets.
- PRUSH noted that parking permits data is on par for the year. Lots 83, 91, 89 are somewhat lower due to solar panel installation. (IPF utility project).

- PRUSH noted employee permits this year were low, but due to the two-year renewal cycle and this year being the odd year.

SLOAN questioned how many moped registrations were to date.

PRUSH noted 936 to date.

POTTER questioned the decline in bike permits for 2017.

PRUSH stated the count was down roughly 1100, but will pick up again in May.

PRUSH noted that Parking Services is self-supporting (user based fees and very expensive to operate/manage).

- PRUSH spoke on parking lot rebuilding/upkeep cost; stating that the cost to resurface a lot is roughly \$3000-\$4000 per space and a ramp \$10,000-\$20,000 per space. Additional cost include: snowplowing, grass cutting, patching, etc.. Ramp construction is funded on a 30 year bond through the University Finance office which include ramps 1 (Shaw), 6 (Grand River), 5 (Trowbridge), 7 (Harrison). All ramp maintenance is conducted yearly through IPF that includes sealant and cleaning.
- PRUSH stated that revenue from enforcement tickets is the earmark for safety projects, police officers' salaries and green light towers (covering the cost of maintenance, support, energy and 911).

POTTER questioned if the "older" green light towers have been updated.

PRUSH stated that the older models were being updated with the AVAYA communication system.

- PRUSH noted the biggest cost to the parking system is the CATA bus transportation service, which is a shared cost with Housing on a 70/30 ratio. The total annual cost to have CATA run 30 routes for the academic year is \$1.8 million.
- PRUSH spoke on the IPS "smart" solar powered single space meters installed several years ago. Featuring convenient credit card/coin payment and 2-sided LED lighting.

- PRUSH spoke on the reconversion of lots 63West, 79 and 68, which now include pay station kiosks with a pay by plate operation. This operation helped incorporate the “Spot-on” application to enhance the pay by plate parking experience.
- PRUSH noted the upgrades to lot 100 and that lot 90 has been incorporated into 100 due to the construction at the Clinical Center. These new upgrades will eliminate token usage and feature departmental encrypted barcoded validations.
- PRUSH noted the storm paved drainage correction to lots 77 & 92.
- PRUSH noted new upgraded gates in Lots 11, 7, 9, Ramp 2 & 6. Future plans to upgrade to R.F.I.D equipment (built in ID permits).

GUSTAFSON questioned if there was a loss in revenue with the changeover in lot 79 to the pay by plate.

PRUSH stated that it has been just the opposite; with the redesign of the lot and removal of the NE exit where students were sliding under gate, have gained lost revenue.

WINOWIECKI questioned the plans for the Wilson Road extension and how this will effect transportation through the area.

PRUSH noted the Wilson Road extension will begin summer 2018 and will move forward with connecting Wilson to Hagadorn Road.

TROOST noted that prep work would begin spring 2018 and the end result would reduce traffic in the East Neighborhood and on Shaw Lane.

SLOAN questioned if the parking office still enforces on a tow if a vehicle has “6” or more unpaid violations.

PRUSH stated that under Michigan Motor Vehicle, university enforcement can impound a vehicle after “6” unpaid violations occur. The Parking Office roughly impounds 1800 vehicles annually.

SLOAN questioned if funds generated from athletic special events goes to the parking system.

PRUSH noted 90%.

b. Chief Dunlap’s Response to 2016-17 Recommendations & Directives for 2016-17 (J. Prush)

- i. Chief Dunlap's review/recommendations for 2016-2017
  - Supporting SeeClickFix  
(Communication ability to report campus maintenance issues)
  - Fusion Center Concept  
(Restructure/reorganize Telecom and IT Services to incorporate a fusion center, which will include physical changes in Police Dept. in order to build on concept)
  
- ii. Chief Dunlap's recommendations for 2017-18

PRUSH noted his conversation with Chief Dunlap and the need to incorporate "Vision Zero" into "Move Safe" campaign with Lt. Dan Munford taking on the responsibility.

- PRUSH noted AUTTC support in the installation of sharrows and the continued support to incorporated across campus.

#### 2015-16 Recommendations to Police Department from AUTTC

PRUSH noted the "new" moped \$50 registration.

- PRUSH stated the need to diminish moped "sidewalk driving" and how the department will move forward to incorporate new designed moped parking areas across campus.
  
- PRUSH noted the motion passed to allow moped parking at bike racks and to require moped registration for the 2017-18 academic year. Motion was passed to move forward with "no" moped parking at bike racks and to segregate mopeds to designated parking areas across campus beginning 2018-19 academic year.

POTTER questioned if enforcement has been in place this academic year for mopeds driving on sidewalks.

MUNFORD stated enforcement has been stepped up to enforce mopeds off sidewalks (parking/driving) and working on informing/educating through website and social media.

PRUSH stated on the parking side; September has been a moped "warning" month and come October, will begin issuing violations.

SLOAN questioned last year's survey of the 500/600 mopeds on campus in relation to the increased number this year and will there be enough designated spaces for next year.

PRUSH noted that data will be used from registration counts to implement the number of needed spaces.

CALDWELL questioned no recorded data of bicycle/pedestrian crashes involving mopeds.

PRUSH noted that most of these type of incidents are not recorded because they are sidewalk related.

TROOST stated the basic safety issues with mopeds is to not be allowed to drive on sidewalks and this issue needs to be addressed before it gets out of hand.

NICHOLLS noted from last year's spring meeting that students who were in attendance, promised to spread the word of the new moped regulations.

GUSTAFSON stated that he would be attending a meeting later in the day and would work to push out these state mandated regulations.

iii. Chief Dunlap's Directives for 2017-18

PRUSH noted the chief's recommendation for a new fine structure for violations.

- PRUSH noted that late fees are not controlled by ordinance and that the Chief recommended change/update of late fees.

c. Status of Move Safe Campaign

MUNFORD noted biggest battle has been regarding mopeds; enforcement has been stepped up and violations are being issued to mopeds on sidewalks.

PRUSH presented the Move Safe Campaign postcard, which is being distributed to all students who registered their moped with the parking office.

POTTER questioned if any video was available to educate moped drivers.

MUNFORD stated no video education available yet.

PETROFF questioned if Parking Office will continue to do counts of mopeds at bike racks and if possible to monitor with photographs for future issues/discussion.

PRUSH noted that a count was not necessary and that Stephanie O'Donnell, Traffic Engineer, has already begun a collection of photos for such use.

SLOAN questioned if both on and off campus students needed to have their mopeds registered.

PRUSH stated that "all" mopeds would need both Secretary of State and University registration.

CALDWELL suggested possibly hiring a group of students to work "hot spots" on campus. Covering a "dismount zone" to stop/encourage students to adhere to the new moped regulations.

PRUSH noted this idea could be a topic to address in the future.

- PRUSH noted that the Move Safe Campaign suffered some setbacks with the change over from Lt. Holton to Lt. Munford and will now see movement to incorporate stickers, handouts, etc..

POTTER mentioned moped stickers/signage would be effective and committee should move forward with discussion.

PRUSH welcomed any sticker/signage ideas and that it is still not too late to incorporate.

#### DISCUSSION:

##### a. Filling Vacant AUTTC Seats (All)

NICHOLLS noted the following vacant seats that are still open, also noting that appropriate steps have been taken in the attempt to fill these seats and welcomed any students help in filling.

- (4) Residence Halls Association
- (2) Council of Graduate Students (COGS)
- (1) MSU Greek Systems

##### b. Chair (All)

NICHOLLS noted to move this discussion item to next month's agenda.

c. Topics (for presentations, discussion, action) for 2017-2018 (All)

NICHOLLS suggested that the committee members email any ideas or concerns for the upcoming academic year.

TROOST noted the Mobility Planning Study is underway with a draft report to be presented in a couple of weeks. Also, suggested to invite Wolfgang Bauer back for a committee update.

NICHOLLS agreed to reach out to Wolfgang Bauer and extend an invitation for next meeting.

PRUSH noted to student committee members that AUTTC traditionally offers complimentary meeting parking in lot 39. Parking code "AUTTC 10" will be available for usage at the kiosk for a one-time use at the next meeting.

NEXT MEETING:

Thursday, October 19<sup>th</sup> @ 3pm - International Center (Crossroads Eatery – Conference Room B)

ADJOURNMENT:

1630

NICHOLLS requested to adjourn meeting.

SLOAN motioned to adjourn.

PRUSH 2<sup>nd</sup> motion.

ALL in favor.