

ALL-UNIVERSITY & TRANSPORTATION COMMITTEE
MEETING MINUTES
NOVEMBER 14, 2017

PRESENT:

CALDWELL, CLABEAUX, GROLL, HUSSAIN, MARTENIUK, NICHOLLS, POTTER, SHROYER, SILVER,
VELIANOFF, WANDYEZ, WINOWIECKI, WOLFE

ABSENT:

DAI, GAJDA, GUSTAFSON, KINNEY, KIRBY, LAING, PETROFF, PRUSH, RUTAN, SLOAN, TROOST,
WEBBER, WINKLER

GUESTS:

SHANNON BURTON, JOSH GIBSON
JACI SAYEN - SITTING IN FOR JOE PETROFF

GUEST SPEAKER:

STEPHANIE O'DONNELL, Department of Public Safety – Parking Violations Fines/Fee Structure
KELLY ROUDEBUSH, Department of Public Safety – Move Safe Campaign

CALL TO ORDER:

1505

WELCOME & INTRODUCTIONS:

NICHOLLS welcomed the committee and attendees introduced themselves.

REVIEW & APPROVAL OF AGENDA:

SILVER moved to approve agenda.

CLABEAUX 2nd the motion.

Approval of agenda.

ALL in favor.

NO abstentions.

NO oppositions.

REVIEW & APPROVAL OF OCTOBER MINUTES:

SILVER moved to approve minutes.

O'DONNELL 2nd the motion.

Approval of October Minutes.

ALL in favor.

NO abstentions.

NO oppositions.

PRESENTATIONS:

a. Status of Move Safe Campaign (Capt. Kelly Roudebush, DPPS)

ROUDEBUSH presented the committee with an update on current moped enforcement, outlining the following moped enforcement stats for the months of September and October:

- 288 Traffic Stops
- 49 Citations
- 307 "Total" Moving Violations (some multiple)
- 258 Warnings

ROUDEBUSH noted educational warnings and Move Safe literature handed out at each traffic stop; with continuation of increased enforcement when weather becomes warmer again.

HUSSAIN questioned if any data or email addresses were accessible for all students who have registered mopeds on campus.

O'DONNELL stated that the parking system attaches an identifier to each moped registration, but no data on hand for how many mopeds on campus are not registered.

HUSSAIN stated that if email addresses are available then a mass email should be sent, highlighting the rules and regulations for mopeds on campus.

ROUDEBUSH noted that this information is dispensed to the owner when registering their moped, as well as, on the police website.

WANDYEZ questioned if any data was available for repeat offenders.

ROUDEBUSH noted that the police dept. does not have this data on hand; data not easily accessed unless violator has a past history through the court system.

O'DONNELL noted 1173 registered mopeds for this academic year; no data available on unregistered count.

POTTER questioned the possibility of placing warnings on mopeds that are parked quite some distance from roadways.

ROUDEBUSH noted that the enforcement on parked mopeds would have to be done through parking enforcement and not through police enforcement.

O'DONNELL stated that this is a possibility.

POTTER noted past discussions regarding his suggestion on moped signage at key entry points across campus; wondering if any developments have emerged.

NICHOLLS reinstated that the moped signage was voted upon to support the recommendation.

O'DONNELL noted that if the committee is recommending the signage then she would move forward in addressing with PRUSH.

NICHOLLS requested POTTER in forwarding the researched signage graphics to PRUSH and herself.

b. Parking Violations Fines/Fee Structure (Stephanie O'Donnell, DPPS)

O'DONNELL presented data from other Big Ten universities on parking violations, costs and late fee structures, reflecting upon:

- Various types of violations
 - Late fee structures w/explanation
 - MSU parking ordinances
- o O'DONNELL intervened for PRUSH in sharing/assisting committee in determining if MSU's violation and late fee structure is appropriate, and or, if the committee would like to recommend any changes.
 - o O'DONNELL noted the current parking and violation rates, questioning if re-evaluation is necessary to encourage good parking behavior:
 - Handicap parking violation \$100
 - Meter violation \$15 (24 hour grace period - \$10)
 - Current parking meter rates \$1.80 per hour

CALDWELL questioned the policy behind habitual tows and if the policy is for (6) paid or unpaid violations.

O'DONNELL clarified that a habitual tow will occur after (6) unpaid violations exist.

POTTER questioned if there was an ordinance to discourage vehicles from stopping and or blocking bike lanes.

O'DONNELL noted that an ordinance does exist.

VELIANOFF questioned what the fine is for parking in a faculty/staff space.

O'DONNELL stated a \$25 fine.

POTTER questioned if by restructuring/changing any fines would require approval from the Board of Trustees.

O'DONNELL stated that a recommendation would require action by the Board.

CALDWELL questioned if a towing recommendation is an administrative decision and that attention should be placed for future action.

O'DONNELL stated her unawareness and could explore this area.

NICHOLLS suggested that O'DONNELL work with PRUSH in obtaining for the committee the current MSU fine structure and for the committee to review handouts and email her any preliminary ideas/suggestions on fines, fees and towing costs for the next meeting in January.

c. Proposed Bike Share Program (Tim Potter, MSU Bikes)

POTTER summarized on a Bike Share Program that has been proposed by a regional vendor to include MSU, City of Lansing, East Lansing, Meridian Twp. and CATA in a regional approach to expand on public bike usage.

- POTTER noted the finalization of the proposal to regional partners; CATA taking the lead regionally.
- POTTER noted a pilot launch set for early spring to late May.
- POTTER shared ASMSU involvement with the bike share system and its commitment in partnering to make this a successful and affordable program for students.

- POTTER noted his concerns with bike rack overcrowding in correlation with the new program and increased bike usage across campus.

WANDYEZ questioned if the new bike system is a rackless system.

POTTER noted the new system has not been finalized yet since the vendor RFP has not been issued yet, but may be a dockless type system.

- POTTER stated that some of the dockless bike share system operators have stated that their system and services would be of no cost to the university; including bikes, equipment, maintenance and liability.

CALDWELL questioned the cost to the rider.

POTTER noted that most operators would charge a \$1.00 per hour rate and a proposed half the cost for students; with the university having the ability to determine the rate and identifying faculty staff, students and visitors.

VELIANOFF questioned if there is a selection of bicycles available for the rider.

POTTER noted bikes are one-size-fits-all, 3-speed, with adjustable seat and thief resistant tires.

WOLFE questioned if the program is autonomous with university; requiring no registration or enforcement.

POTTER stated that MSU ordinance honors local registrations; so assumingly the bike share system would be registered and covered.

- POTTER noted the goal of the bike system is to alleviate bringing personal bikes to campus and lessen abandoned bikes as well.

NICHOLLS noted that RFP is going out in early December and due date would be early January; requesting POTTER to provide an update at January meeting.

DISCUSSION ITEMS:

- a. Communicating New Moped Regulations Across Campus (All)

NICHOLLS recapped on the “late” notice of communication sent to all students at the end of 2016-2017 academic year regarding new moped parking regulations and designated parking areas that would go into effect late summer; in turn not welcomed by the student body.

- NICHOLLS stated the need to move forward in January to communicate the new moped parking regulations, so by end of semester all moped users are made aware that it will take effect beginning 2018-2019 academic year.
- NICHOLLS noted current registered mopeds are 1173 and DPS/IPF working to accommodate enough parking for mopeds; PRUSH to report back.

HUSSAIN questioned if an enforcement ticket can be issued if moped is not registered.

POTTER noted that mopeds are registered with the Secretary of State, with owner being identified.

HUSSAIN recapped on an earlier discussion; first, we need a total count of mopeds on campus and secondly, do we have ample parking.

NICHOLLS stated that this academic year mopeds were required to register, giving us the data necessary to determine needed parking.

VELIANOFF questioned if the count could be cushioned from 1100 to 1300, covering for those not registered.

WANDYEZ questioned if the new locations for designated parking are convenient for getting to classes.

NICHOLLS noted from past discussions/map that designated parking was shown dotted across campus with some lots closer to buildings and others on the outskirts of campus.

CALDWELL noted that the proposed parking will not be as convenient as it is now at the bike racks.

WOLFE stated that mopeds are registered as a moving vehicle and need to be treated with the guidelines as a regular vehicle.

CALDWELL suggested that stakeholders (ex. faculty/staff) need to be involved in discussion, since moped parking will hinder and take away from current permitted parking areas.

NICHOLLS recommended that we provide the opportunity for PRUSH, TROOST and IPF to be present at January meeting with a revised map including documentation outlining additional designated spaces.

- NICHOLLS noted that discussion was made on a possible future open forum (heavily published) with an opportunity to outline and present locations and changes involved with the moped regulations.

NICHOLLS requested any suggestions to her proposal to be proactive in our communications.

WOLFE stated that data needs to be gathered on the number of mopeds on campus, how many spaces are needed, and how many vehicles will be displaced before moving forward with forum.

NICHOLLS asked what future month would be the most effective in communicating through a forum.

CALDWELL suggested the earlier the better; possibly February rather than March.

NICHOLLS noted that the next meeting is not till January and time would be of the essence to gather and outline the proposed material, also noting the need to touch base with PRUSH.

CORRESPONDENCE AND PUBLIC COMMENT:

WINOWIECKI shared the following questions/concerns from the APSA (Administrative Professional Supervisors Association):

1. Where the funds are allocated from moped registration?
2. Are there any regulations in place for skateboards/longboards and where are they allowed...bike lanes, sidewalks?
3. What is the current process and timeline for restriping and remarking of parking lots/roadways?

NEXT MEETING:

Thursday, January 18 @ 3:00pm – International Center Spartan Room B

ADJOURNMENT:

1612

NICHOLLS requested to adjourn meeting.

POTTER motioned to adjourn.

WOLFE 2nd motion.

ALL in favor.